



## 2010 SACRAMENTO MANAGEMENT WORKSHOPS

**Set aside these  
training dates**

**Workshop Title\***

Wednesday

March 24, 2010

***Managing within CA Employment Laws***  
(Essential employment laws for managers and supervisors)

Thursday

March 25, 2010

***Harassment Prevention for Managers & Supervisors***

Wednesday

June 23, 2010

***Can You Hear Me Now?***  
(Using the DiSC for more effective communication)

Thursday

June 24, 2010

***Harassment Prevention for Managers & Supervisors***

Thursday

September 23, 2010

***He did WHAT?!!!***  
(Dealing with problem employees)

Friday

September 24, 2010

***Harassment Prevention for Managers & Supervisors***

Friday

November 19, 2010

***Finding the Keepers***  
(Effective interviewing Skills)

Thursday

December 9, 2010

***Harassment Prevention for Managers & Supervisors***

December date

TBA

***HR Legal Updates for 2011***

*\*Workshop descriptions are on our website at [www.silvershr.com](http://www.silvershr.com). Location and details for registration will be emailed one month prior to each class. These classes will fill quickly. Set the dates aside and register early!*

**Contact us at (916) 791-8506 for more information**