

Everyone's a Winner... or They're Outta Here

Setting and Managing Performance Standards



This workshop will show you how to:

- **Set measurable goals for your employees**
- **Give effective feedback that reinforces “on target” performance**
- **Determine appropriate & defensible corrective action**
- **Counsel an employee who can not or will not perform**

“These are the basics every manager should have in his/her toolkit from day one.”

This workshop will be held on Tuesday, September 14, 2010
@ Elk Grove Toyota
9640 W Stockton Blvd. in Elk Grove
(8:30 am—Noon)

*This class does fill the prerequisite for the September 23rd He said What?!!
(Dealing with Difficult Employees) Workshop.*

Cost: \$119 per person; Silvers retained client rate is \$40 per person;
Silvers HR Connection members pay \$60

Registration closes 9/1/10

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