



2012 SACRAMENTO MANAGEMENT WORKSHOPS

Set aside these
training dates

Workshop Title*

Tuesday
January 31, 2012

Time Management
Presented by Time Tamer Consulting

Wednesday
March 21, 2012

Effective Delegation for Managers & Supervisors

Thursday
March 22, 2012

Harassment Prevention for Managers & Supervisors

Wednesday
May 23, 2012

Managing within CA Employment Laws
(Essential employment laws for managers and supervisors)

Thursday
June 21, 2012

Harassment Prevention for Managers & Supervisors

Thursday
August 16, 2012

Introduction to Situational Leadership II®
(Introduction of Blanchard's popular management model on how to give effective work direction and feedback)

Thursday
September 20, 2012

Harassment Prevention for Managers & Supervisors

Tuesday
December 4, 2012

2013 Legal Update
(HR Legal Updates for 2013 presented by legal counsel)

Wednesday
December 5, 2012

Harassment Prevention for Managers & Supervisors

*Workshop descriptions are on our website at www.silvershr.com. Location and details for registration will be emailed one month prior to each class. These classes will fill quickly. Set the dates aside and register early!

Contact us at (916) 791-8506 for more information