



2017 SACRAMENTO MANAGEMENT WORKSHOPS

Tuesday January 24	<i>Respect in the Workplace – Webinar</i> <i>(AB 1825 Harassment Prevention Training for Managers)</i>
Thursday February 16	<i>Conflict Styles</i>
Thursday February 23	<i>Respect in the Workplace – Workshop</i>
Thursday March 30	<i>Effective Delegation</i>
Thursday April 20	<i>Respect in the Workplace – Webinar</i> <i>(AB 1825 Harassment Prevention Training for Managers)</i>
Wednesday April 26	<i>Time Management</i>
Tuesday May 23	<i>Finding the Keepers</i>
Thursday May 25	<i>Respect in the Workplace – Workshop</i>
Tuesday July 11	<i>Everyone’s a Winner or They’re Outta Here (Performance Management)</i>
Tuesday July 18	<i>He Said Whaaat? (Dealing with Difficult Employees)</i> <i>(Prerequisite: Performance Management workshop above)</i>
Wednesday September 20	<i>Effective Communication Styles (Using the DiSC)</i>
Thursday September 21	<i>Respect in the Workplace – Webinar</i> <i>(AB 1825 Harassment Prevention Training for Managers)</i>
Wednesday October 25	<i>Lifecycle of an Employee</i>
Tuesday November 14	<i>Respect in the Workplace – Workshop</i>
Tuesday December 5	<i>2018 Legal Update</i> <i>(Employment law updates for 2018 presented by legal counsel)</i>
Thursday December 14	<i>Respect in the Workplace – Webinar</i> <i>(AB 1825 Harassment Prevention Training for Managers)</i>

** Location and details for registration will be emailed 6 weeks prior to each class. These classes will fill quickly. Set the dates aside and register early!*

Contact us at (916) 791-8506 for more information