



Everyone's a Winner – or They're Outta Here **Offered by Silvers HR, LLC**

Course Description

This 4 hour course is designed to teach you how to motivate others by setting performance standards, monitoring them and communicating feedback for on target and missed target performance. You will develop performance goals for your own organization and individuals utilizing a measurable tool. We practice the “dreaded” performance improvement dialogue and show you how to make it easier and less risky.

Who should enroll?

Anyone who manages people – supervisors, managers, business owners, volunteers, HR specialists

Objectives – You will learn to...

- Motivate others by setting measurable performance goals
- Manage employees to peak performance
- Allow others to monitor their own progress
- Avoid demoralizing performance appraisals – for even the worst performer
- Conduct an effective performance improvement meeting that enhances the individual's self esteem and gets the message across

Highlights of the Workshop

- The leader's role in managing performance
- Setting performance standards
- How to give effective feedback for on target and missed target performance
- Minimizing risk in determining appropriate disciplinary consequences
- Skill practice of performance improvement dialogue

Contact us at (916) 791-8506 for more information