**INTERVIEW EVALUATION FORM**

Candidate: Position:

Interview Date: Interviewer:

Instructions: Please evaluate the applicant in the following categories on the relevance and

requirements of the position. It should be completed immediately following the

interview. Describe the applicant by circling the number and adding any pertinent comments in the space provided.

**Categories:** **High** **Low**

Overall Knowledge/ 10 9 8 7 6 5 4 3 2 1

Skills

Technical 10 9 8 7 6 5 4 3 2 1

Knowledge

Experience and/or 10 9 8 7 6 5 4 3 2 1

Accomplishments

Flexibility & 10 9 8 7 6 5 4 3 2 1

Adaptability

Interpersonal Skills

- energy level 10 9 8 7 6 5 4 3 2 1

- listening

-enthusiasm

**Overall Rating:** 10 9 8 7 6 5 4 3 2 1

General qualifications and overall strengths and limitations as they relate to this position.

Strengths:

Limitations:

In your opinion, should we consider this person for employment in this position? Yes No

In your opinion, should we consider this person for employment in any position? Yes No

If yes, to whom should we route the resume?